



AGENDA ITEM NO. 6

Filwood, Knowle and Windmill Hill Neighbourhood Partnership 11 June 2013

Title: Filwood, Knowle and Windmill Hill NP AGM report

Report of: AC, DSO, NP

RECOMMENDATIONS

1. To confirm the Neighbourhood Partnership membership and chairing
2. To confirm the Neighbourhood Committee and Neighbourhood Partnership terms of reference and the Neighbourhood Committee financial operating framework.
3. To note the devolved budgets and influence on services
4. To agree the meeting schedule including subgroups and forums
5. To note the financial statement and expenditure from 2012-13
6. To note the dates for updating the NP action plan and communications plan

1. Membership and chairing arrangements

1.1 Each neighbourhood partnership comprises:

- (a) The Neighbourhood Committee of councillors for each of the wards which make up the Partnership (who serve for their term of elected office)
- (b) Local resident representatives who are chosen by election/nomination/volunteering
- (c) Representatives of local organisations and services

The membership of the Filwood, Knowle and Windmill Hill NP is:

a) Councillors:

Filwood

Councillor Christopher Jackson (elected May 2006)
Councillor Jeff Lovell (elected May 2007)

Knowle

Councillor Christopher Davies (elected May 2003)

Councillor Gary Hopkins (elected May 2001)

Windmill Hill

Councillor Mark Bailey (elected May 2003)

Councillor Alf Havvock (elected May 2006)

b) Partnership and local resident representatives:

There are currently 11 members of the partnership who are as follows:

Local resident representatives:

Denise Britt	Resident Filwood
Ken Jones	Resident Filwood
Ann Smith	Resident Filwood
Les Bowen	Resident Knowle
John Scott	Resident Knowle
Nancy Carlton	Resident Windmill Hill
Suzanne Audrey	Resident Windmill Hill

c) Agencies representatives

Inspector Colin Salmon	Avon & Somerset Police (Retired)
Inspector Stephen Davey	Avon & Somerset Police
Gill Brookman	NHS Bristol
Lee Reed	Equalities representative
Judith Brown	Equalities representative

- 1.2 The Neighbourhood Partnership Terms of Reference is being reviewed. When concluded, this review will improve a partnerships ability to recruit new members to the partnership.
- 1.3 The charring arrangements for Filwood, Knowle and Windmill Hill Neighbourhood Partnership are on a Ward Councillor rotational basis.
- 1.4 The partnership is asked to note its membership.

2. Terms of Reference and Financial Operating Framework

2.1 The Neighbourhood Committee and Neighbourhood Partnership terms of reference remain the same as 2012-13, but will be reviewed this year as part of the NP review (see agenda item 10). The NC and NP terms of reference are available upon request.

2.2 The financial operating framework for the NC remains the same as 2012-13 available upon request.

3. Devolved budgets and influence on services 2013-14

3.1 The Filwood, Knowle and Windmill Hill NP devolved budgets are:

Budget	2013-14 budget	Amount carried forward (unallocated)	Total
Highways maintenance budget	£63,000.00	£0	£63,000.00
Local traffic schemes budget	£25,714.00	£30,826.04	£56,540.04
Wellbeing budget	£30,000.00	£532.00	£30,532.00
Clean and Green budget	£1,500.00	-£7.80	£1,492.20
S106 budgets	£166,960.34	£166,960.34	£166,960.34
Community Infrastructure Levy	Not yet known	-	

3.2 The Filwood, Knowle and Windmill Hill NP currently has influence on the following services:

- Influence on BCC Neighbourhood Officers and PCSOs through Neighbourhood Working priorities
- Influence on the council's waste and street cleaning contract.
- Influence on the council's grounds maintenance service
- Parks Investment Plan Prioritisation

3.3 Further devolution and influence will be explored this year as part of the NP review (see agenda item 10).

4. Meeting schedule 2013-14

The proposed meeting schedule for the Filwood, Knowle and Windmill Hill Neighbourhood Partnership, including NP meetings, forums and subgroups is attached as appendix a.

5. Financial statement 2012-13

Please see appendix b for the full financial statement for 2012-13 expenditure of the Neighbourhood Partnership.

6. NP priorities, action plan, communications plan

6.1 The Filwood, Knowle and Windmill Hill Neighbourhood Partnership have an action plan which sets out the work of the partnership. The action plan will contain the priorities for Neighbourhood Working for 2013-14. The partnership action plan is due to be updated September 2013.

6.2 The Filwood, Knowle and Windmill Hill NP has a communications plan which sets out the community outreach and communications work that will take place in order to promote, encourage involvement and engage local people with the work of the NP. The partnership communications plan is due to be updated September 2013.

Filwood, Knowle and Windmill Hill Neighbourhood Partnership and Forum Meeting Dates and Venues 2013 - 2014

Filwood, Knowle and Windmill Hill Neighbourhood Partnership

Ward	Day	Date	Time	Venue
Windmill Hill	Tuesday	11 Jun 13	18.00 – 20.00	Star & Dove
Filwood	Tuesday	24 Sept 13	18.00 – 20.00	Knowle West Media Centre
Knowle	Tuesday	7 Jan 14	18.00 – 20.00	Knowle Community Centre
Windmill Hill	Tuesday	11 Mar 14	18.00 – 20.00	Star & Dove TBC

Filwood, Knowle and Windmill Hill Neighbourhood Forums

Ward	Day	Date	Time	Venue
Knowle	Tuesday	2 Apr 13	19.00 - 21.00	Knowle Community Association
Filwood	Wednesday	1 May 13	19.00 - 21.00	Knowle West Health Park
Windmill Hill	Wednesday	26 Jun 13	19.00 - 21.00	Star & Dove
Knowle	Friday	5 Jul 13	19.00 - 21.00	Redcatch Community Centre
Filwood	Wednesday	7 Aug 13	19.00 - 21.00	Knowle West Health Park
Windmill Hill	Wednesday	18 Sept 13	19.00 - 21.00	Broad Plain TBC
Knowle	Tuesday	1 Oct 13	19.00 - 21.00	Knowle Community Association
Filwood	Wednesday	6 Nov 13	19.00 - 21.00	Knowle West Health Park
Windmill Hill	Wednesday	11 Dec 13	19.00 - 21.00	Windmill Hill Community Association
Knowle	Friday	10 Jan 14	19.00 - 21.00	Redcatch Community Centre
Filwood	Wednesday	5 Feb 14	19.00 - 21.00	Knowle West Health Park
Windmill Hill	Wednesday	5 Mar 14	19.00 - 21.00	Star & Dove TBC

Filwood, Knowle and Windmill Hill Wellbeing Grant Panel Meetings

SG Submission Deadline	Hold Grants Panel Between	NP Papers Submission Deadline
5 pm 10 May 2013	13-21 May 13	Thursday 23 May 2013
5 pm 23 Aug 2013	26 Aug–4 Sept 13	Friday 6 Sept 2013
5 pm 29 Nov 2013	2–12 Dec 13	Tuesday 17 Dec 2013
5 pm 7 Feb 2014	10–19 Feb 14	Friday 21 Feb 2014

Filwood, Knowle & Windmill Hill Neighbourhood Partnership Environment Sub Groups

Month	Meeting	Date	Time	Location
October 2013	Environment Group	Tuesday 1 Oct 13	6.00pm	Victoria Park Bowls Club
March 2014	Environment Group	Wednesday 26 Mar 14	6.00pm	Knowle Park Primary School

Filwood Liveability (Environment) Meeting

Month	Meeting	Date	Time	Location
June	Filwood Liveability Meeting	28 Jun 13	10-11:30	Filwood Community Centre
July	Filwood Liveability Meeting	26 Jul 13	10-11:30	Filwood Community Centre
September	Filwood Liveability Meeting	27 Sept 13	10-11:30	Filwood Community Centre
October	Filwood Liveability Meeting	25 Oct 13	10-11:30	Filwood Community Centre
November	Filwood Liveability Meeting	29 Nov 13	10-11:30	Filwood Community Centre

Month	Meeting	Date	Time	Location
December	Filwood Liveability Meeting	13 Dec 13	10-11:30	Filwood Community Centre
January	Filwood Liveability Meeting	31 Jan 13	10-11:30	Filwood Community Centre
February	Filwood Liveability Meeting	28 Feb 13	10-11:30	Filwood Community Centre
March	Filwood Liveability Meeting	28 Mar 13	10-11:30	Filwood Community Centre

APPENDIX (6) B

Filwood, Knowle and Windmill Hill NP 2012-13 Financial Statement

	2012-13 budget (including money carried forward from previous years)	2012-13 allocation / expenditure	Unallocated budget being carried forward	Notes
Highways maintenance	£63,000.00	£55,000.00	£0	Total expenditure on approved schemes was £66,528.96
Local traffic schemes	£54,028.91 (including carry forward)	£23,202.87	£30,826.04	
Carriageway Surface Dressing	£19,530.00	£25,418.27	-£5,888.27	
Wellbeing	£31,126.00	£30,594.00	£532.00	
Clean and Green	£1,530.00	£1,537.80	-£7.80	
Section 106	£238,928.46	£71,968.12	£166,960.34	
CIL	N/A	N/A	Not known.	CIL was devolved in January 2013 but will take some time before money starts to become available to the NPs.

Full details of expenditure and individual allocations of budgets are available upon request.